



606 W. Main | Highland, KS 66035 | www.highlandcc.edu | [social icons]

Student Worker Job Description

- **Department/office of employment:** Doniphan Darlings
- **Campus location:**
Highland Community College, 202 W. Illinois st., Highland, KS 66035
 (campus location: Atchison, Highland, Wamego, Western)
- **Classification of the position:** Student Worker
- **Name and address of the student’s employer:**
Highland Community College, 606 W. Main, Highland, KS 66035
- **Name of position:** Floater
- **Name of the student’s supervisor:** Malissa Owen, Program Director
- **Purpose/role of the position within the organization:**
Is to support all other staff members to ensure the social, motor development, academic and personal development of all Children at Doniphan Darlings within a safe learning environment.
- **Duties and responsibilities associated with the position and how they relate to the purpose/role:**
Floaters will perform a variety of duties from daily and education al duties, including supervising, observing and guiding children.
They will work with all other staff members to ensure the environment remains safe, clean, effective, and compliant for the children
- **Rates of pay for the position:** \$8.25 (\$9.25 for tutor)
- **General qualifications for the position:**
Negative TB test, Background Check, Fingerprints, Center orientation before starting. Physical Demands: required to stand, sit(on the floor) stoop, kneel, crouch, bend, squat, crawl, and lift children onto changing table.
- **The length of the student’s employment:** Summer 2023-Spring 2024 academic year
- **Procedures for determining a student’s rate of pay when a position has multiple rates:** Set rate
- **Evaluation procedures and schedules:** Student will be evaluated at the end of each semester.